

***College of Medical Laboratory Technologists of Manitoba***

**Board Members:**

***Council***

Rajinder Pal Bhullar, Winnipeg ^  
Steven Wu, Winnipeg ^  
Cynthia Rempel Patrick, Steinbach^

***Complaints Committee***

Tyger Adam, Winnipeg ^  
Craig Johnson, Winnipeg ^

***Inquiry Committee***

Janice Drummond, Holland ^

***Roster of Public Representatives (currently not appointed to the Council or a Committee)***

^ Government Appointment

**Mandate:**

The College of Medical Laboratory Technologists of Manitoba is the regulatory body for the profession of medical laboratory technology in Manitoba and is established under *The Medical Laboratory Technologies Act*.

The College does not regulate medical laboratories; it regulates Medical Laboratory Technologists (MLT's) working in the laboratories. This process ensures that a licensed technologist has the competencies required to practice in the fields specified on the license. Anyone performing laboratory investigations on the human body or on specimens taken from the human body for the use of other health care professionals in the diagnosis, treatment and prevention of disease must be on the register of the College and in possession of a valid Certificate to Practice.

**Responsibilities:**

**Council**

The Council is established as a governing body of the College. The Council shall manage and conduct the business affairs of the College and exercise the rights, powers and privileges of the College in the name and on behalf of the College.

**Complaints Committee**

Handles referrals of complaints or other matters. The Complaints Committee may attempt to resolve it informally if the committee considers informal resolution to be

appropriate.

### Inquiry Committee

The Complaints Committee may, after review or investigation, direct the matter to be referred, in whole or in part, to the Inquiry Committee. The Inquiry Committee selects a panel from among the members of the Inquiry Committee and it holds a hearing.

### **Membership:**

#### Roster of Public Representatives

The minister shall appoint a roster of persons who are not and have never been medical laboratory technologists, who may be appointed as public representatives of the council, the complaints and inquiry committees.

### Council

The Council is to consist of a least nine persons who are either members of the College or public representatives. At least a 1/3 of the persons appointed to the Council must be public representatives.

### Complaints Committee

The Council shall appoint a complaints committee consisting of a member of the college who is to be the chair of the committee, one or more other members of the college; and one or more persons from the Roster of Public Representatives who are appointed by the Council as public representatives of the committee.

### Inquiry Committee

The Council shall appoint an inquiry committee consisting of a medical laboratory technologist who is a member of the college, who is to be the chair, one or more other members of the college or former members of the college, and one or more persons from the Roster of Public Representatives who are appointed by the Council as public representatives of the committee.

### **Length of Terms:**

Three years; maximum number of 3 terms (according to RHPA).

### **Desirable Expertise:**

- Cannot be or ever have been a medical laboratory technologist
- Expertise in the health care/regulatory sector
- Experience in reviewing/analyzing financial reports
- Experience in board governance
- Have an interest in health care and be informed on health issues
- Must be supportive of the College's development
- Public representative be comfortable advocating in the public interest

### **Time Commitment:**

#### Council

Is required to meet a minimum of 4 times per year. However, they typically meet every two months.

### Complaints & Inquiry Committees

These committees meet at least once per year and as needed.

#### **Meetings:**

Meetings are held in at the CMLTM Boardroom, 245 Lilac Street, Winnipeg, Manitoba. In an effort to reduce cost and maximize efficiency, CMLTM will be holding a majority of meetings via Zoom web conferencing. Meeting documents are shared via email and/or SharePoint (or other file sharing platforms).

Council meetings are typically held on the 3rd Saturday in the morning. Committee meetings are typically held during the week in the evening.

#### **Remuneration:**

Public Representatives (on Council, Complaints & Inquiry committees) receive an honorarium of \$75 per half-day (up to 4 hours) and \$150 per full day of CMLTM related business attended.

Reimbursement for expenses is provided in accordance with CMLTM policy.