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## Revised Instructions as of May 1, 2012

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Please disregard previous instructions and forward the final payment letter along with the accounting procedures below to your auditor as we have finalized the preferred accounting treatment for Economic Stimulus (ES) as follows:

- 1) Group is invoiced by vendor(s):
    - Dr. Work in Progress (WIP)
    - Cr. Accounts Payable (A/P)
  - 2) Manitoba Housing forwards funds to group for payment to vendor(s)
    - Dr. Cash
    - Cr. Forgivable Loan
  - 3) Group submits payment to vendor(s)
    - Dr. A/P
    - Cr. Cash
  - 4) Project is completed - all funding has been forwarded by Manitoba Housing to group
    - Dr. Asset Economic Stimulus
    - Cr. WIP
  - 5) Annual entry for 10 years to record amortization of forgivable loan
    - Dr. Forgivable Loan
    - Cr. Asset Economic Stimulus
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### **Additional Notes**

- A corresponding note in the financial statements should explain the nature of the funds as presented on the balance sheet. (See sample below)

### **Sample Note Disclosure:**

*Under the terms of the Financial Assistance Agreement, Manitoba Housing and Renewal Corporation has provided economic stimulus funding to (name of corporation) in the amount of \$ \_\_\_\_\_ as a forgivable loan. The loan is to be amortized over 10 years from the date of the final advance.*

If you have any questions, please contact the Portfolio Officer responsible for your project.

Yours truly,



Jeannette Duguay  
Portfolio Administration Officer

