

Demographic Information: Select all that apply. At least one box must be checked.

Select any of the following groups who will directly benefit from the project's activities.

Your response is for information purposes only and will not affect the assessment of the application.

Indigenous People

- First Nations
- Métis
- Inuit
- Unknown
- Women
- Youth (under 40)
- Not applicable
- Decline to identify

Business or Organization Overview

How many full time employees do you have?

How many part time employees do you have?

In what geographical jurisdictions do you currently sell your products? *(select all that apply)*

Manitoba Canada Internationally I do not currently sell my products

If internationally was selected, please identify the top five countries or regions *(by sales)*:

Item	Country or Region
1.	
2.	
3.	
4.	
5.	

Describe the product/s that you currently produce or distribute. *(max. 500 characters)*

Identify all Manitoba and/or Canadian agricultural inputs that your business or organization uses significant volumes of in their product(s) per year. In column A identify all significant agricultural inputs; column B identify what province or territory the input is sourced; column C, identify the volume/weight/quantity of the input used per year; column D indicate the unit of measure for each input; and column E identify the cost to purchase each input per year.

Name of Agricultural Input (A)	Source (B)	Volume Per Year (C)	Unit of Measure (D)	Cost per Year (E)
	Select One			
	Select One			
	Select One			
	Select One			
	Select One			

Indicate the number of customers you CURRENTLY **directly** sell to for each customer type.

	Agri-food Processors	Agri-product Processors	Wholesale Distributors	Retail Stores	Restaurants/ Other
Current number of customers you DIRECTLY sell to					

Funding Stream – Select one

- Input Use Efficiency
- Water Use Efficiency
- Waste Use Efficiency

Project Information

Describe the main issue that the project is intending to solve or describe what business opportunity is being explored? (E.g., this project will first study the feasibility and cost benefit of implementing a company-scale wastewater purification system. If implemented, the system will remove fats, oils, grease, and other suspended solids from the company's wastewater with the goal of achieving clarification of at least 90%.) *(max. 1,000 characters)*

Explain how the issue will be solved or business opportunity explored. *(max. 1,500 characters)*

Explain any secondary issues directly related to this project that will result and will need to be addressed that stem from solving the main issue or pursuing the main business opportunity. (E.g., Removal of suspended solids from wastewater will require us to process and/or dispose of resulting biosolids. Analyses will be conducted to determine biosolids characteristics to inform potential opportunities for disposal.) *(max. 1,500 characters)*

If you are you working with or plan on working with any service providers, agencies, consultants or other individuals to complete your project, identify who you are working with and what their role and responsibilities will be in assisting you in completing your project. *(max. 1,000 characters)*

Project Outcomes, Milestones, Deliverables and Environmental Metrics

Expected Project Outcomes: indicate up to three expected project outcomes. (E.g., implementation of a DAF wastewater purification system is expected to result in the removal of 33,000 kg of suspended solids per year.) *(max. 500 characters for each outcome)*

Item	Description
A.	
B.	
C.	

Project Milestones: Indicate when significant milestones will be achieved (such as purchase of equipment, installation of equipment, etc.)

Milestone	Estimated Completion Date	Description
1.		
2.		
3.		
4.		

Project Deliverables: complete the below tables for each new technology, product and process that will be implemented as part of this project.

New Technologies: List up to three new technologies that will be implemented as a result of this project (e.g., anaerobic digester with capacity to process 5,000 kg of material per day with moisture content up to 65%.)

Item	Description
A.	
B.	
C.	

New Products: List up to three new products that will be developed/launched as a result of this project. (E.g., Culled potatoes will be processed to a concentrated starch paste which we plan to market to soup manufacturers.)

Item	Description
A.	
B.	
C.	

New Processes: List up to three new processes that will be implemented due to this project. (E.g., Disposal of culled potatoes will transform from shipping these to local farmers for use as feed to a process of dicing, mashing, clarifying, and packaging the slurry for sale to food processors.)

Item	Description
A.	
B.	
C.	

Project Deliverables – Staffing: Indicate the number of new/incremental employees that will be added as a result of this project

Item	Count
Upon Project Completion	
Three Years After Completion (estimate)	
Do you plan to upgrade the technical skills of any existing employees as a result of this project?	
NO	
YES, how many employees will this affect	
Of the new full-time employees you may plan to hire upon project completion , how many of these new hires will require incremental technical skills to operate any new machinery or systems being purchased?	

Environmental Metrics

This section of the form collects project information.

- This information is required for the application assessment process.
- If your application is successful:
 - You will also need to confirm this information upon project completion and prior to project payment.
 - We understand that the proposed project (this application worksheet) and the actual project may vary due to unforeseen circumstances. You will not be penalized for variation between the projections in this application and actual project outcomes; however you are required to request approval from Manitoba for major project changes prior to executing those changes.
- **Please complete only the environmental metric table below that is associated with the Funding Stream that was identified on page 3.**

Input Use Efficiency

Agriculture Input	(A) Annual Volume	(B) Annual Volume Lost or Wasted	(C) Unit of Measure (for Columns A and B)	(D) Annual Current Loss Ratio (Column B ÷ Column A)	(E) Where is Loss Occurring	(F) Estimated Loss Ratio After Project Completion
Example: Beans	10,000	1,200	kg	12%	During milling	6%

Note

- For Column (B) - Annual Volume Lost or Wasted, if you don't have an actual weight you can leave column (B) blank and enter an estimated loss ratio/percentage in column (D).

Water Use Efficiency

Water Reduction

Where is Water Used	How is Water Used	Annual Volume of Water Used (in litres)	Estimated Annual Volume of Water Used (in litres) After Project Completion
Example: Food Processing	Sanitation	4,000	2,000

Waste Water Effluent/Solids/Nutrient Removal

Where is Water Used	What is Being Removed	Annual Volume of Water This Process Affects (in litres)	Estimated Annual Mass of Materials Removed (in kg) Upon Project Completion
Example: Food Processing	Solids	24,000	5,000

Waste Use Efficiency

Waste Efficiency – Convert Waste/Co-/By-Product to Value Added

Example

	Waste Stream Description		Method of Disposal	
Current Situation	Culled potatoes under 1 inch in diameter		Sell to cattle producers within a 6km radius, approx. 6 loads/trips per year	
	Annual Volume	20,000	Unit of Measure	kg
Planned Transformation Method	Mince and then crush potatoes that are under 1 inch in diameter into a paste			
Planned Method of Disposal	Sell the paste to food processors which is to be used as an ingredient in soup			

Waste Efficiency

	Waste Stream Description		Method of Disposal	
Current Situation				
	Annual Volume		Unit of Measure	
Planned Transformation Method				
Planned Method of Disposal				

Waste Use Efficiency

Waste Efficiency - Waste Converted to Energy

Example

	Waste Stream Description		Method of Disposal	
Current Situation	Manure generated from livestock (cattle)		Liquefaction of solids and then spread across 200 acres of farm land	
	Annual Volume	10,000	Unit of Measure	kg
Planned Transformation Method	Process manure through the use of an anaerobic digester			
Annual Forecast of Energy Generated (in KWh)	2,000			
Other Savings From Project	The use of an anaerobic digester will no longer require a high volume of water to liquify manure waste, estimated savings of 10,000 litres of water per year.			

Waste Conversion

	Waste Stream Description		Method of Disposal	
Current Situation				
	Annual Volume		Unit of Measure	
Planned Transformation Method				
Annual Forecast of Energy Generated (in KWh)				
Other Savings From Project				

Project Timeline and Budget

Timeline

Estimated Start Date (earliest start date April 1, 2025)	Estimated End Date (latest end date February 1, 2027)	Duration (in months)

Budget

The budget information will be entered into a separate excel document titled “**Program Budget Template – SAP – Use Efficiency**”. Once complete, the excel document and this PDF Application Worksheet are to be submitted together via email to the Program Administrator.

Privacy Notice and Declaration

The Department of Agriculture (“Manitoba Agriculture”) is collecting Applicant information, which may include personal information, under the authority of clause 36(1)(b) of The Freedom of Information and Protection of Privacy Act (“FIPPA”) as the information relates directly to, and is necessary for, determining and verifying Applicant eligibility for programs administered under the Sustainable Canadian Agricultural Partnership (“Program”).

Manitoba Agriculture is authorized to use information, which may include personal information, under the authority of clause 43(1)(a) of FIPPA, for the purpose of determining and verifying Applicant eligibility for the Program.

Manitoba Agriculture is authorized to disclose information to the Government of Canada, which may include personal information, under the authority of clauses 44(1)(i) and 44(1)(x.1) of FIPPA, in order to facilitate the monitoring and evaluation of a shared cost program or service.

All personal information collected by Manitoba Agriculture is protected under FIPPA. Personal information cannot be used or disclosed for any other purpose, unless consent is provided or the disclosure is authorized or required under FIPPA.

Should you have any questions about the collection, use or disclosure of personal information, contact the Access and Privacy Co-ordinator at 204-945-4823.

This Declaration must be completed by a duly authorized representative of the Applicant.

Checking the boxes below indicates acceptance and is required.

The Applicant has read and understands the Program Guide and confirms that the Applicant meets all of the requirements of an eligible applicant.

The Applicant has read and understands the Program Terms and Conditions.

If the Applicant’s funding request is approved, the Applicant agrees to comply with the Program Guide and the Program Terms and Conditions.

The Applicant represents and warrants that no Manitoba government employee holds a 50% or more ownership interest in the business or organization that is applying for funding.

The Applicant represents and warrants that no current or former member of the Legislative Assembly of Manitoba holds an ownership interest in the business or organization that is applying for funding.

The Applicant understands that if the Applicant’s funding request is approved, that approval and payment of funding is subject to and conditional upon the Applicant signing a written funding agreement, satisfactory in form and content to Manitoba Agriculture.

The information provided in this Application Worksheet is complete, true, and accurate.

The Applicant confirms that the information provided in the Applicant Information Form:
a) previously submitted under the Sustainable CAP Program; or
b) submitted together with this Application Worksheet;

is complete, true and accurate.

	Date Application Worksheet completed and submitted (YYYY – MM – DD)
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Submit form with associated documents together by email to agriculture@gov.mb.ca

For more information, contact agriculture@gov.mb.ca or call 1-800-811-4411.

To save the form, please click on the SAVE button and save the form to your desktop (or anywhere else on your computer)	
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